

# Subscription Fact Sheet

## OPERATIVE DENTISTRY JOURNAL

Official journal of:  
*The Academy of Operative Dentistry*  
*The American Academy of Gold Foil Operators*  
*The Academy of RV Tucker Study Clubs*

(ISSN 0361-7734) (EISSN 1559-2863)

### SUBSCRIPTION RATES

☆All Fees Payable in Advance☆		USA		ALL OTHERS	
		Individual	Institution	Individual	Institution
6 Issue Subscription (one year)*	Online*** and 1 Paper copy	110.00	265.00 **	125.00	315.00 **
	Online*** Only	75.00	200.00 **	85.00	250.00 **
	Paper Only	110.00	215.00	115.00	260.00 **
Dental Students (with letter from school official or professor on letterhead)		55.00 Online only account		55.00 Online only account	
Institution Options		Additional Campus	\$175.00 Does not include additional paper copy	Virtual Network (VPN)†	\$925/\$975 USA/Foreign This fee replaces all other rates.

Agency Discount \$10.00 off subscription rate & back VOLUMES only, does not apply to fees, cdroms, etc.

\* Published on or about the first week of January, March, May, July, September & November

\*\* Pricing for campus only (1 geographical site)

\*\*\* You must submit a valid email address for an individual subscriber, or a valid librarian/contact name and email address for an institution.

† Must be served by proxy server(s), valid for up to 10 campuses, Students and Staff must have secure sign-on for remote locations – for more information, please request a copy of the license agreement. Includes one paper copy for the central library.

**Subscriptions mailed via:**      **Periodicals Rate for USA and CANADA**  
**Air Printed Matter for OTHER COUNTRIES**



**YOUR REQUESTED SUBSCRIPTION TERM WILL BE HONORED WITH THE FOLLOWING UNDERSTANDINGS**



- Online only subscriptions will be calendar year, or for 6 issues if current term is partial year.
- Paper only or paper and online subscriptions received with issues from the requested term already mailed will be granted online journal access for the missed issues, and a processing fee of \$15.00 per missed issue will be due. An invoice will be sent, and upon receipt of the fee, the missed issues will be mailed. Inclusion of this fee with your late subscription will guarantee fastest service.

### Other Products

Back Issues	35.00/issue	210.00/volume	Online access w/back vol. 40.00	E-back vol. 75.00
Electronic Media/ Archive Copies	Individual CDs – Volume/Year	Prices  50.00 per Vol	Volume Bundles – Volumes/Titles/Years	Prices
	30/2005, 31/2006		1-29/ <i>Operative Dentistry</i> /1976-2004	275.00
	32/2007, 33/2008		30-34/ <i>Operative Dentistry</i> /2005-2009	150.00
	34/2009		1-18/ <i>Journal of the American Academy of Gold Foil Operators</i> (the forerunner of <i>Operative Dentistry</i> )/1958-1975	150.00
	35/2010 avail 12/10			

All prices include USPS priority postage – We reserve the right to provide reprinted issues once the original print run is depleted – All Electronic files are in Adobe pdf and are text searchable and bookmarked.

Accurate as of June 14, 2010 and replaces all earlier dated forms.

All changes in prices and policies in this version are effective immediately unless otherwise stated in the document.

## Claims Policy:

- Claims for items that OpDent shows on the mailing list, and are shipped through a freight forwarder are not eligible for claim filings. Such claims, when received, will be treated as a back issue request.
- Claims, in order to be accepted, must be received in our offices within six months of the claimed issue mailing date and must be accompanied by \$15.00 USD processing fee regardless of reason for claim.
- Operative Dentistry reserves the right to decline a claim that is not accompanied by the processing fee.
- Duplicate copies will not be sent to replace ones undelivered due to a subscriber's failure to notify the publisher of a change of address. Any replacements of this type will be charged as a back issue.
- For the purposes of filing claims, a subscribers name on our Allen Press submitted mailing list will act as a confirmation of mailing, with the exception of countries in which there is a designated OpDent distributor. Countries with distributors are listed below with their policies.
  - INDIA. All India addressed journals will be delivered via courier and will require a signature upon delivery. Notice from our Distributor, International Subscription Agency (ISA) at [backvolumes@gmail.com](mailto:backvolumes@gmail.com) of receipt details will act as proof of delivery.

**Claims policy note:** We are a not-for-profit organization and the subscription fees we are charging represent the lowest rates we feel can be charged and still offer a world-class product. All other fees (like the \$15.00 processing fee) are charged to cover the minimum cost to Operative Dentistry to provide the additional services. These additional fees must be paid before the additional services can be rendered. If we find that an error on the part of Operative Dentistry has occurred we will cheerfully refund the payment. Postal systems in various countries are of various quality. We hope you understand that Operative Dentistry, Inc. cannot be held responsible for postal damage of the journal, or of the postal systems failure to deliver an issue that was mailed from our offices.

## Method of Payment:

**VISA, MasterCard, American Express and Discover** - payments should be made on our secure web site at <http://www.jopdent.org/shopping>

They may also be faxed to: USA +317-852-3162

Include card number, expiration date, the three digit code number from the back of the card, and name on card. Our fax line is dedicated to Operative Dentistry.

**Check** - payable in US funds only and drawn on a US bank to: *OPERATIVE DENTISTRY*

Mail to: *Operative Dentistry*  
Indiana University School of Dentistry  
1121 W. Michigan St. RM S411  
Indianapolis, IN 46202-5186

**Wire Transfer** - Operative Dentistry charges \$25.00 in addition to the subscription price, for processing wire transfers which should be added to your transfer amount. Please note that the Subscriber is responsible for all wire charges from their bank.

Contact us at [editor@jopdent.org](mailto:editor@jopdent.org) for a wire transfer form for your funds transfer.

**Online access note:** The following information is required for institutional subscriptions:

- Institution address
- Librarian/system administrator name and title
- Email address for administrator

Failure to do so may result in being unable to access your new or renewal subscription online.

For individual subscriptions we require the individual's full mailing address and email address.

Subscribers will be sent an email to the provided address with instructions on how to register themselves for the online subscription. Institutional subscribers will enter and maintain their own IP addresses, and will have access to free usage reports. Individual subscribers, upon registration, will use their email address for the username and a user selected password.

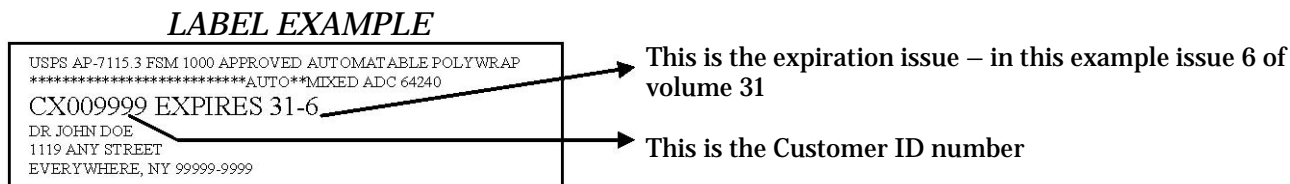
If your client has any technical questions, or is experiencing trouble with their access, please have them contact Allen Press directly at [helpdesk@allenpress.com](mailto:helpdesk@allenpress.com).

***All prices are subject to change without notice.***

Subscription Fax: USA 317-852-3162

Subscription email: [editor@jopdent.org](mailto:editor@jopdent.org)

### ***Customer Mailing Label Example***



### ***Privacy Policy***

Operative Dentistry does not sell or lease its mailing list to any other entity for any reason. Personal financial information sent to our offices (such as credit card numbers, etc.) is destroyed upon completion of the transaction and/or regulatory processes.

### ***Operative Dentistry Time-Line***

- 2010 – Archive content posted online older than three years becomes open access
- 2008 – All archive content became searchable / AAGFO archive became available / Pricing structure changed to allow online only subscribers
- 2007 – Virtual Network added as a subscription option giving worldwide access to subscribing Institutions
- 2006 – Full Text articles available on line for subscribers, RV Tucker Academy added as a sponsoring academy
- 2005 – Significant pricing structure change to accommodate online access
- 2004 – Archive became electronic
- 2003 – Operative Dentistry Offices went paperless
- 1999 – Moved to Indiana University
- 1976 – First issue as Operative Dentistry published with Academy of Operative Dentistry and AAGFO as sponsoring organizations. Housed at University of Washington
- 1958 – First issue published as the Journal of the American Academy of Gold Foil Operators (AAGFO)

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### Question and Answers

*Q) What are the limits of an authorized individual online user?*

A) There are no limits to access for individual users for their subscription period.

*Q) What are the limits of an authorized institutional user?*

A) Institution access is limited only to the IP addresses that they have submitted.

*Q) When a customer subscribes to the online journal, how many years' issues can they access?*

A) Perpetual access is granted for the paid subscription period.

*Q) When a subscriber does not renew the subscription, can they access the subscription volume in the future?*

A) Yes, subscribers have perpetual access to the paid subscription period(s).

*Q) Is there a usage statistics service for institutions?*

A) Yes, the librarian/system administrator has usage statistics available from their log-in page.

*Q) Is there a site license? If so what is the web address? Also, what is the limit of the site location?*

A) There is not a license that has to be signed. The limit for access is by geographic location; for example, at an educational institution, access is only for the single campus. There is pricing for additional campuses.

*Q) Is there a multi site license plan? If yes, what information do you need?*

A) There is pricing available for multiple campuses. There is also a new option for a virtual network. For the virtual network we require proxy server access, there is a limit of 10 campuses, and all students and staff must be required to log in by secure access. The Virtual Network has a site license that must be signed and is available from our offices.

*Q) Is an authorized user able to access from remote location? Are users allowed remote access?*

A) Individual subscribers can log on from any location with their individual registered username/password. Remote access is allowed only for virtual network subscribers through a proxy server.

*Q) Do you allow or offer Interlibrary Loan for the online journal?*

A) No, we do not. We do obviously allow interlibrary loan of the paper journal.

*Q) What years are available online, and in what format?*

A) Only issues from Volume 31 to our current issue are available online in both PDF and HTML formats.

*Q) How many individual users may access the online journal at the same time?*

A) A single user may only use their password/ID on one computer at a time. Institutional users are restricted only by the IP addresses they are using.

*Q) There are often cases where the subscriber has multiple sites but they just have one proxy server. In this kind of situation how do you charge them?*

A) For institutional users, we charge by geographic site. A user can purchase additional sites, or purchase a virtual network subscription that covers up to 10 geographic sites as well as worldwide access for staff and students.

*Q) If subscribers discontinue their subscription to the journal, will they still have online access to the years for which they had a subscription?*

A) Yes, subscribers will have perpetual access to the issues for which they subscribed.

*Q) Is there a grace period after a subscription has expired? If yes, how long is it?*

A) No, there is not a grace period.

*Q) Are subscribers requested to register or activate their online access by themselves on your website?*

A) Yes. All users should register via the email that is sent to them upon activation of their subscription.

*Q) Do you sell or provide back issues online separately?*

A) Perpetual online access for a volume can be purchased separately, or in conjunction with a back volume purchase. Prices are listed above for this service.